

AB 75 Provider Application Form for State Board of Education Approval

1. General Requirements & Information

Provider Organization _____ <small>(NAME)</small>	California LEAD Representative _____ <small>(NAME, TITLE)</small>
<i>Please indicate type of organization:</i> <input type="checkbox"/> LEA or Public Agency <input type="checkbox"/> Non Profit Organization <input type="checkbox"/> Private or For Profit Organization <input type="checkbox"/> Other (please describe)	Address _____ City _____ Zip Code _____ Phone Number _____ Fax: _____ E-Mail: _____ Website: _____

Service Modules: Indicate which training service modules and content areas that your organization will provide, for both the initial institute and the Follow-up Practicum. If the follow-up needs and supporting activities are not clearly identified at this time, please indicate these as preliminary for purposes of this approval process.

- ☐ **MODULE 1 - Leadership and Support of Student Instructional Programs (for Content Areas 2, 3, 4):**
 Area 2 Core academic standards
 Area 3 Curriculum frameworks and instructional materials aligned to the academic standards
 Area 4 The use of pupil assessment instruments, specific ways of mastering the use of assessment data from the Standardized Testing and Reporting Program, and school management technology to improve pupil performance
- ☐ **MODULE 2 - Leadership and Management for Instructional Improvement**
 Area 1 Exemplary school financial and personnel management practices
- ☐ **MODULE 3 - Instructional Technology to Improve Pupil Performance**
 Area 5 The provision of instructional leadership and management strategies regarding the use of instructional technology to improve pupil performance

A. Program Description

- ☐ 1. Is committed to AB 75 Content Area Goals and requirements.
- ☐ 2. Will collaborate with LEAs and/or other partners, as necessary, to deliver professional development.
- ☐ 3. Will ensure that Module 1 is congruent and consistent with AB 466 professional development efforts.

B. Training Curriculum

- ☐ 1. Have attached the instructor's training manual for the basic curriculum that includes a timed agenda and all materials to be used.
- ☐ 2. Have developed a training curriculum that meets a preponderance of the established guidelines and requirements.

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C. Provider Qualifications and Expertise

- ☐ 1. Have attached the evidence of training experience, including: list of previous clients, type of training programs offered, and brief, narrative describing knowledge and expertise in relevant content areas.
- ☐ 2. Can give assurance of capacity to provide 3 years of training services.
- ☐ 3. Have attached a description of the lead training provider(s) and all subcontractor provider partners and included resumes for these persons.
- ☐ 4. Have attached description of instructor certification process, including: 1) qualifications required of instructors; 2) description, and number of days, of training provided to instructors; and 3) your ongoing quality control process to maintain effectiveness of instructors.
- ☐ 5. Have described anticipated trainers and/or mentors to provide Follow-up Practicum and ongoing support for AB 75 content area(s).

D. Training Method and Delivery

- ☐ 1. Will collaborate with LEAs to plan implementation of training.
- ☐ 2. Will guarantee quality training setting and delivery, including: total class size typically will not exceed 55 participants, with 1 instructor for up to 24 participants and 2 instructors for 25-35 participants.
- ☐ 3. Have estimated below the total number of authorized trainers available to deliver Institute training:
_____ 2001-02 _____ 2002-03 _____ 2003-04
- ☐ 4. Have attached description of any distance learning technology used for the delivery of the Institute or Follow-up Practicum (only necessary if proposed by provider under special circumstances).
- ☐ 5. Will ensure that any technology on which participants will be trained, is practical, is available at the participant schools, is likely to be utilized by participants, and is related to the AB 75 Content Area goals.

** Please note: Technology should be integrated in all modules and in the delivery of training when appropriate.*

E. Evaluation and Reporting

- ☐ 1. Will collect and organize participant information, attendance, and accomplishments.
- ☐ 2. Will survey participants on quality of instructors and content at end of training institute.
- ☐ 3. Will support LEA's and CDE's mandatory information needs as listed in Attachment A.
- ☐ 3. Will administer state-designated technology, pre- and post-assessment, to satisfy Bill and Melinda Gates Foundation Grant requirements.

F. Please Note: Provider maintains proprietary or copyright over its training curriculum as submitted for this state program.

RETURN COMPLETED PROVIDER PLAN TO:

Professional Development Office
830 S Street
Sacramento, CA 95814
ATTN: AB 75 Principal Trng Prgm